

Advertisement

Army Public School, Nehru Road, Lucknow Cantt

**REQUIRES FOLLOWING STAFF ON FIXED TERM APPOINTMENTS (3 YEARS):-**

**General Instructions**

<u>Designation &amp; Tentative vacancies</u>	<u>Qualification &amp; Experience</u>	<u>Pay &amp; Allowances</u>
Upper Division Clerk -01 (Fixed Term)	(a) B. Com. or 15 years of service as a clerk (for Ex-servicemen). Computer literate(MS Office, Tally etc.) (b) Computer Savvy (Speed 12000 key depression per hour). Knowledge of relevant software applications used by schools. (c) 5 years experience as a clerk or an accounts clerk in a reputed organization; preferably a school.	Rs 16320/- per month CTC (consolidated) as per AWES Rules & Regulations. Free Education for upto two wards.
Hostel Warden -01 (Boys)	(a) Minimum Graduate for civilian. (b) Candidate with previous experience with academic institution will be preferred. (c) In case of Ex-Servicemen, JCO will be preferred (d) Mandatory to stay in Hostel. Preference will be given to Ex-Servicemen. (e) Age 45 years in case of Civilian and 55 years in case of Ex-Servicemen at the time of initial joining	Rs 17160/- per month CTC (consolidated) as per AWES Rules & Regulations. Free Education for upto two wards.
Lower Division Clerk -03 (Fixed Term)	(a) Graduate or 10 years of service as a clerk (Ex-servicemen). Computer literate. (b) Knowledge of computer MS Office (Speed 12000 key depression per hour). (c) Basic knowledge of accounting. (d) Preference will be given to the candidates of Accounts background.	Rs 15120/- per month CTC (consolidated) as per AWES Rules & Regulations. Free Education for upto two wards.
Hostel Account Clerk -01 (Fixed Term)	(a) B. Com. or 15 years of service as a clerk (for Ex-servicemen). Computer literate(MS Office, Tally etc.) (b) Computer Savvy (Speed 12000 key depression per hour). Knowledge of relevant software applications used by schools. (c) Basic knowledge of accounting. (d) 5 years experience as a clerk or an accounts clerk in a reputed organization; preferably a school.	Rs 16320/- per month CTC (consolidated) as per AWES Rules & Regulations. Free Education for upto two wards.
MTS-04 (Fixed Term)	Preferably matriculate for civilian or 10 yrs of service for Ex-Servicemen.	Rs. 11700/- per month CTC (consolidated) as per AWES Rules and Regulations. Free Education for upto two wards

(a) Candidates to apply as per application format available in the School website [www.apsnrlucknow.org](http://www.apsnrlucknow.org) alongwith this notice and submit the application alongwith a DD for Rs. 100/- (non-refundable) in favour of Principal, Army Public School, Nehru Road, Lucknow), photocopies of testimonials, experience certificates( if any) **by Speed Post/ By Hand** so as to reach **Office of the Chairman C/o HQ Central Command (Arty Branch), Lucknow Cantt (UP) PIN – 226002 by 29 Dec 2022 (upto 1400 hrs). Application received after this date will not be considered.**

(b) Application form can be obtained from School Main Office or will be sent through email on request on any working day **upto 29 Dec 2022 2022 (1400 hours).**

(c) Selection Criteria : Candidates will be shortlisted based on qualification & experience A written/computer proficiency Test will be conducted before Interview.

(d) Interview is likely to be held in first week of Jan 2023. Exact schedule of Interview and other details shall be intimated through email or telephone. Same will also be uploaded on School Website - [www.apsnrlucknow.org](http://www.apsnrlucknow.org). No separate call letters will be sent to candidates.

(e) **MTS.** Selection of MTS will be on Interview Based. Preferably to the persons having in hand experience of Peon, Gardener and plumber in any reputed organization.

(e) The School Management reserves all right of selection/rejection based on QR/Experience/Merit.

(f) It may be noted that Army Public School, Nehru Road, Lucknow comes under the category of Unaided Private Educational Institution. Therefore, services in the School will be of private service.

QUERIES, IF ANY, MAY BE CLARIFIED ON TELE- 9695266828/0522-2482996 OR EMAIL

[apsnehruroadlucknow@gmail.com](mailto:apsnehruroadlucknow@gmail.com)

**NO TA/ DA ADMISSIBLE FOR YOUR JOURNEY EITHER WAY**

**APPLICATION FOR APPOINTMENT IN**  
**ARMY PUBLIC SCHOOL, NEHRU ROAD, LUCKNOW CANTT**  
**FOR THE POST OF :**

1. Name in full (IN BLOCK LETTERS) -
2. Name & Occupation of father/husband -
3. Date of birth -
4. Whether Single or Married -
5. Mother tongue -
6. Permanent Home Address -
7. Contact No. - Landline No.-  
Mobile No.
8. Email ID -
9. Educational/Professional qualification :-

Examination	Marks obtained	Percentage (%)	Year	Subject taken	University/Institute

10.

Language Known	Read	Write	Speak	Examination Passed	Remarks
Hindi					
English					
Other					

11. Sports activities -
12. Hobbies -

## 13. Details of Experience: -

Name of Institution/Organization	From	To	Total Service	Remarks

14. Are you presently working? if yes, appointment and Name of the institution with date: -

15. Period of Notice you will require to join this school, if selected

16. Health Status -

17. Misc. details: -

(a) .

(b)

**Certificate: -**

1. I, declare that the entries made in this application form are true to the best of my knowledge and belief

2. I, agree to abide by the AWES Rules and Regulations for the Army Public Schools.

Date

(Signature of the applicant)

Note - Attach self-attested photocopies of Education/Professional qualification and other documents for verification.